

Minutes of St Dennis Playing Field Trust held on Thursday 13<sup>th</sup> March  
2025 at 7.00 pm.

**Trustees Present:** Cllr Clarke (Chair), Cllr A Griffin (Vice Chair), Cllr J Griffin, Cllr Edmunds, Cllr Kelsey. Cllr Burnett.

**In Attendance:** Lynn Clarke (Parish Clerk) Tamsyn Moore (Senior Office Administrator).

**PF 44/24 - Apologies**

None. Cllr Hawkins & Cllr James absent.

**PF 45/24 - Declarations of Interest.**

None.

**PF 46/24 - Public Participation.**

The Clerk advised that a complaint has been received from a member of the public regarding balls entering their garden and children gaining entry to the area over the fence. It has been requested that the fence be re-painted with anti-climb paint to alleviate the issue. It was noted that this work was not undertaken in the last year, but will hopefully be re-painted this year.

Cllr Clarke asked if the ball stop netting was still in place and was informed that it was. The goal posts have also been moved to the middle of the field to alleviate this issue. It was noted that from the current location of the goal posts it was unlikely these events were the result of those practising football on the playing field.

The Trustees were advised that a request to hold a picnic in the Playing Field has been received, the information has been circulated to all trustees. The office is currently awaiting further details about the event and these will be circulated once received.

**PF 47/24 – To adopt the minutes dated [21<sup>st</sup> January 2025](#).**

It was **Resolved** – To adopt the minutes. All present in favour.

**PF 48/24 – Matters Arising.**

- Goal posts have been re-installed.
- No motorised vehicle signage has been purchased and installed.
- The basket swing has been purchased.
- The replacement platform has been purchased and installed.
- The playing field entrance sign has been purchased and installed.
- The expense have been re-imbursed to the Parish Council.
- The funding from the Parish Council has been received.

**PF 49/24 - To consider the installation of additional benches in the lower section of the playing field.**

Cllr A Griffin advised that this would be of benefit to a lot of people using the area.

It was **Agreed** to obtain quotes for three new benches and base installation. Playing Field Working Party to assess suitable locations for the benches.

**PF 50/24 - To review the access arrangements to the lower entrance of the Playing Field.**

The Clerk informed the current access licence is not due to expire until 2028. It was agreed to re-visit this in 2027.

**PF 51/24 - To agree the cost of clearance of Penny Darn.**

Three quotes were presented to the Trustees.

It was **Resolved**: proposer and seconder received, unanimously agreed to accept the quote from TW Tree Surgery and Ground Clearance at a cost of £3528.00.

**PF 52/24 – To agree the cost of the repairs to the fencing on the bank.**

Two quotes were presented to the Trustees.

The quotes were discussed at length and it was **Resolved**: Proposer and seconder received, unanimously agreed, to accept the quote from TW Tree Surgery and Ground Clearance to install a Lego block system to retain the bank and alleviate further erosion at a cost of £4104.00.

**PF 53/24 – To agree the cost of reducing the height of the conifers around the perimeter fencing.**

Cllr Clarke informed those present that following a site visit with the Clerk it had been identified that the conifers needed to be reduced to lower the risk of damage experienced during recent high winds.

Three quotes were presented to Trustees.

It was **Resolved**: Proposer and seconder received, unanimously agreed to accept the quotation from A1 Tree and Groundworks at a cost of £1500 + VAT.

**PF 54/24 – To agree the cost of the annual safety inspection.**

It was **Resolved**: Proposer and seconder received, unanimously agreed the cost of £240 + Vat from Playsafety and the additional cost of £50 + VAT for the inspector to be accompanied during the visit.

**PF 55/24 To discuss options for the top entrance of the children’s play area.**

Trustees were advised that the entrance is wearing away and staff have informed that they are unable to provide a solution that will provide suitable longevity.

The recommendation put forward was to obtain quotes for either wet pour or to dig out the entrance put in a cement base and cover with matting and soil.

It was agreed for the office to investigate alternative options for this work. A decision on the method of repair to be agreed via email. All present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**PF56/24 To receive an update on the boundary encroachment.**  
None.

There being no other business to be transacted the Chair closed the meeting at 19.35

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....

DRAFT